



Fairfield County Health Department

R. Joseph Ebel RS, MS, MBA
Health Commissioner

How to obtain a Household Sewage Treatment System Permit:

- Obtain an assigned address from the Fairfield County Engineer's office:
 - By phone: (740) 652-2300
 - By e-mail: <https://www.co.fairfield.oh.us/Engineer/>
- Contact a certified soil scientist/evaluator to have a soil evaluation conducted on your lot:
 - Ohio Department of Health soil scientist/evaluator list: <https://www.fairfieldhealth.org/pdf/ODH-List-of-Soil-Evaluators.pdf>
- Submit the soil evaluation report, Site & Design Review Application, and fee to FDH for review to determine potential types and sizes of STS that could be installed on your lot:
 - Site and Design Review Application: <https://www.fairfieldhealth.org/pdf/SEWAGE-SYSTEM-PERMIT-APPLICATION.pdf>
 - By mail or in person:
 - Fairfield County Health Department
1550 Sheridan Dr. Suite 100
Lancaster, Ohio 43130
 - By e-mail:
 - Environmental Clerk: cindy.sharpe@fairfieldcountyohio.gov;
marissa.daugherty@fairfieldcountyohio.gov
- FDH will return a Calculation Worksheet with HSTS options and information based on the soil report you submitted.
- Provide the Calculation Worksheet to your septic system installer, designer or engineer to use as guidance to design your HSTS.
 - List of registered HSTS installers:
https://www.fairfieldhealth.org/pdf/Sewage_Treatment_System_Installers.pdf
 - List of registered HSTS installers from ODH: <https://odh.ohio.gov/wps/portal/gov/odh/know-our-programs/sewage-treatment-systems/media/designer-contact-list>
- Submit your Design to the FDH for review and approval based on OAC 3701-29-10.
 - By mail or in person:
 - Fairfield Department of Health
1550 Sheridan Dr. Suite 100
Lancaster, Ohio 43130
 - By e-mail:
 - Environmental Clerk: cindy.sharpe@fairfieldcountyohio.gov
marissa.daugherty@fairfieldcountyohio.gov
- You will be contacted by our front desk staff when the permit for the HSTS is completed and ready for pick up and payment.