



Fairfield County
**Health
Department**

R. Joseph Ebel RS, MS, MBA
Health Commissioner

BOARD OF HEALTH RECORD OF PROCEEDINGS

Fairfield County Health Department
Minutes of the Board of Health
April 10, 2024, at 4:00 p.m.

MEETING LOCATION: Fairfield County Health Department, 1550 Sheridan Dr., Ste. 100,
Lancaster

The meeting was called to order by Brian Oliver at 4:00 p.m.

Board Members Present

Brian Oliver
Dr. Teresa Wood
Tina Childers
Dr. Michele Morrone
Dr. Allen Shaw

Board Members Absent

A quorum was established. The meeting began with the Pledge of Allegiance.

STAFF PRESENT

Joe Ebel, Health Commissioner; Gale Neville, Nursing Director; Mary Smith, WIC Director; Baylie Blevins, Planning and Promotion Director; Jamie Ehorn, Administrative Services Director; Dr. Steven Kapetansky, Medical Director; Mackenzie Kaminski, Epidemiologist, McCray Wooten, Environmental Health Sanitarian-in-Training (EHSIT); Nicholas McConnaughey, EHSIT

OTHERS PRESENT

N/A

PUBLIC COMMENTS

N/A

APPROVAL OF MINUTES

The meeting minutes from the board meeting on March 13, 2024, were presented for approval. The minutes were approved by unanimous voice vote.

BOARD REORGANIZATION

DAC Board Member Appointment

Brian Oliver, Board President, congratulated Dr. Michele Morrone on her re-appointment from the District Advisory Council (DAC) for a 5-year term and Dr. Allen Shaw on his appointment from the DAC for a 2-year term.

Election of Officers

Brian Oliver asked for nominations for Board President. Tina Childers nominated Dr. Teresa Wood. Dr. Wood declined the position. Tina Childers nominated Brian Oliver as Board President. Dr. Michele Morrone seconded the motion. The motion passed by unanimous roll call vote.

Brian Oliver asked for nominations for President Pro Tempore. Tina Childers nominated Dr. Michele Morrone as President Pro Tempore. Dr. Teresa Wood seconded the motion. The motion passed by unanimous roll call vote.

INTRODUCTION OF NEW STAFF:

Mackenzie Kaminski was introduced as the new Epidemiologist. She graduated from West Virginia University in December and will be pursuing her master's degree from The Ohio State University soon. Ms. Kaminski previously worked for Pickaway County Health Department.

FEATURED PROGRAM:

Joe Ebel, Health Commissioner, reviewed the County Health Rankings report. Fairfield County ranks above the national and state average for both health outcomes, which includes length of life and quality of life, and health factors, which includes, health behaviors, clinical care, social and economic factors, and physical environment. Delaware is the healthiest county in the state, based on this report.

HEARINGS & VARIANCES

McCray Wooten, EHSIT, presented a variance request for 1305 Coonpath Rd. for the distance requirement of a well from the sewer line and tank. The property has an existing well that the owner wants to connect to. The location of the tank is less than the required distance.

Dr. Teresa Wood made a motion to approve the variance request for 1305 Coonpath Road from OAC 3701-29-06(G)(3)(c) for a distance requirement for the sewage treatment system components from a water supply source. Tina Childers seconded the motion. Motion passed by unanimous voice vote.

McCray Wooten, EHSIT, presented a variance request for 5227 Brook Rd. for sewage treatment system components from a driveway, hardscape, and structure. The property has a failing leach field. The sewage system components will be too close to the pool and the driveway.

Tina Childers made a motion to approve the variance request for 5227 Brook Road from OAC 3701-29-06(G)(3)(a) for a distance requirement for sewage treatment system components

from a driveway, hardscape, and structure. Dr. Allen Shaw seconded the motion. Motion passed by unanimous voice vote.

Nicholas McConnaughey, EHSIT, presented a variance request for 13419 Pine Rd. for the distance requirement from the well to the road. The isolation distance for the well will be 15' from the road and it should be 25' from the road. The distance from the grinder pump to the well will be over 50'. The well will be outside the easement, but it will not be 10" outside of the easement.

Teresa Wood made a motion to approve the variance request for 5227 Brook Rd. for a distance requirement for the well to the road. Tina Childers seconded the motion. Motion passed by unanimous voice vote.

STAFF REPORTS

Environmental Health Report

Rachel Moresea, Environmental Health Director provided a written report to the Board, but was unable to attend the meeting. Her report provided updates on nuisances within the township and villages. Joe Ebel, Health Commissioner, discussed an issue last Friday with a facility not getting their food license on time and still conducting business. The license fee has since been paid; however, this is not the first violation so we will be sending this to the City Law Director for prosecution. Katie Wasky, Environmental Health Sanitarian resigned and took a position with the Ohio Department of Health. Her last day is Friday, April 19th.

Nursing Report

Gale Neville, Nursing Director provided a written report to the Board. The newborn home visit program is up and running. We are still looking for another nurse. Help Me Grow visits are picking up. Immunizations remain slow. For infectious diseases there are less flu hospitalizations being reported, but they are up from this time last year.

WIC Report

Mary Smith, WIC Director, provided a written report to the Board. On March 21st, WIC held a 50-year anniversary celebration. There were promotional items in the front lobby for participants and the Easter Bunny was available for pictures with families.

Planning and Promotion Report

Baylie Blevins, Health Promotion Director, provided a written report to the Board. The health educators are in their busy season, planning and participating in community events. Project Dawn conducted a site visit which went well. They encouraged us to apply for the Integrated Harm Reduction grant. The first "Health Matters" quarterly newsletter was distributed. The community garden event took place recently; approximately 30-50 people attended. Three garden plots have been sold. Three to five plots are remaining. Plot building will begin next week. Community support for this project has been great.

Health Commissioner's Report

Joe Ebel, Health Commissioner, provided a written report to the Board. Katie Wasky, Environmental Health Sanitarian resigned. We are still in the process of hiring a nurse. Four nursing position interviews were scheduled for today, two of those candidates did not show up. Sewage and water permit comparison charts were included in Mr. Ebel's board report. Both sewage and water permits were down last year. Lot splits are trending behind estimates as well. The Enhanced Operations (Covid-19) grant has been extended through December 2025. The environmental scanning project is complete.

FINANCIAL REPORTS AND BILLS

Jamie Ehorn, Administrative Services Director provided financial reports and a bill list to the Board for approval.

Tina Childers made a motion to approve the financial report and bill list. Dr. Allen Shaw seconded the motion. Motion passed by unanimous voice vote.

Mrs. Ehorn requested approval of out-of-state travel for Joe Ebel for the NACCHO360 Conference in Detroit, MI, July 23-26, 2024.

Tina Childers made a motion to approve the out-of-state travel. Dr. Michele Morrone seconded the motion. Motion passed by unanimous voice vote.

Mr. Ebel's meeting with Lancaster Mayor and City Safety Director went well.

PERSONNEL

County Public Service Recognition for Cindy Sharpe, Environmental Health Clerk – 25 years of service, Kelly Donley, Account Specialist – 25 years of service and Lucinda Robinson, Nutrition Assistant – 15 years of service.

EXECUTIVE SESSION

The board entered Executive Session to discuss the compensation of a public employee.

A motion was made by Dr. Teresa Wood to enter Executive Session to discuss the compensation of public employees. Second, Dr. Michelle Morrone. A roll call vote was conducted:

Brian Oliver - Aye
Dr. Teresa Wood - Aye
Tina Childers - Aye
Dr. Michele Morrone – Aye
Dr. Allen Shaw - Aye

The Board entered Executive Session at 4:55 p.m.
The Board returned from Executive Session at 5:13 p.m.

A motion was made by Dr. Teresa Wood to return from Executive Session. Second, Tina Childers, motion approved. A roll call vote was conducted:

Brian Oliver - Aye
Dr. Teresa Wood - Aye
Tina Childers - Aye
Dr. Michele Morrone – Aye
Dr. Allen Shaw – Aye

Tina Childers made a motion to hire a public health nurse above pay scale mid-range. Second, Dr. Allen Shaw, motion approved by unanimous voice vote.

Dr. Teresa Wood made a motion to increase the salary of current nursing staff that would be affected by hiring a public health nurse above the pay scale mid-range. Second, Dr. Michele Morrone, motion approved by unanimous voice vote.

Dr. Teresa Wood made a motion to approve a \$1.50 per hour increase for Environmental Health Sanitarians-in-Training. Second, Tina Childers, motion approved by unanimous voice vote.

Dr. Steven Kapetansky, Medical Director, is pleased with how the nursing division has continued programs while down staff.

Mr. Ebel requested hiring a second nurse to assist with Newborn Home Visits if we find two good nurses in the interview process.

Dr. Teresa Wood made a motion to approve hiring a second nurse to assist with Newborn Home Visits. Second, Tina Childers, motion approved by unanimous voice vote.

Dr. Teresa Wood recommended that we consider paying for EHSIT training and testing as an incentive for staff to become registered sanitarians.

NEXT BOARD MEETING: May 8, 2024, at 4:00 p.m.

LOCATION: Fairfield County Health Department, 1550 Sheridan Drive, Ste. 100, Lancaster

ADJOURN The Board of Health Meeting adjourned at 5:21 p.m. on a motion by Dr. Teresa Wood. Tina Childers seconded the motion. Motion passed.

Approved:

Signature and date on file Date: _____ Brian Oliver, Board President

Signature and date of file Date: _____ R. Joseph Ebel, Health Commissioner