



Fairfield County Health Department

R. Joseph Ebel RS, MS, MBA
Health Commissioner

BOARD OF HEALTH RECORD OF PROCEEDINGS

Fairfield County Health Department
Minutes of the Board of Health
April 9, 2025, at 4:00 p.m.

MEETING LOCATION: Fairfield County Health Department (FCHD), 1550 Sheridan Dr., Ste. 100, Lancaster

The meeting was called to order by Brian Oliver at 4:00 p.m.

Board Members Present

Brian Oliver
Dr. Michele Morrone
Tina Childers
Tina Anderson

Board Members Absent

Dr. Allen Shaw

STAFF PRESENT

Joe Ebel, Health Commissioner; Rachel Moresea, Environmental Health Director; Mary Smith, WIC Director; Baylie Blevins, Health Promotion and Planning Director; Jamie Ehorn, Administrative Services Director; Gale Neville, Nursing Director; Dr. Steven Kapetansky, Medical Director; Tammee Kaminski, WIC Nutrition Assistant, McCray Wooten, Environmental Health Specialist-in-Training

OTHERS PRESENT

N/A

A quorum was established. The meeting began with the Pledge of Allegiance.

PUBLIC COMMENTS

N/A

APPROVAL OF MINUTES

The meeting minutes from the board meeting on March 12, 2025, were presented for approval. Tina Childers made a motion to approve the minutes, Dr. Michele Morrone seconded. There were three yes votes and one abstention by Tina Anderson. The minutes were approved.

BOARD REORGANIZATION

DAC Board Member Appointment

Brian Oliver, Board President, congratulated Tina Anderson on her board member appointment from the District Advisory Council (DAC) for a 5-year term. Ms. Anderson was on the board of health in the past. She currently works at FMC and has been in healthcare for 43 years.

Election of Officers

Brian Oliver asked for nominations for Board President. Tina Childers nominated Dr. Michele Morrone as board president. Tina Anderson seconded the motion. The motion passed by unanimous vote.

Brian Oliver asked for nominations for President Pro Tempore. Dr. Michele Morrone nominated Tina Childers as President Pro Tempore. Tina Anderson seconded the motion. The motion passed by unanimous vote.

INTRODUCTION OF NEW STAFF:

Tammee Kaminski was introduced as the new WIC Nutrition Assistant. She has 15 years in public service.

FEATURED PRESENTATION

Rachel Moresea, Environmental Health Director, presented on the Food Safety Program. The presentation included the Gold Medal Awards for 2024, NEHA-FDA Retail Flexible Funding Model Grant Program and food code updates.

HEARINGS & VARIANCES

Rachel Moresea and McCray Wooten, EHSIT, presented a variance request for 8034 Winchester-Southern Rd., Stoutsville for sewage treatment system components from areas with recorded easements. The gas company has been notified, and they must be present during the installation.

Dr. Michele Morrone made a motion to approve the variance request for 8034 Winchester-Southern Rd., Stoutsville from OAC 3701-29-06(G)(3)(a) for a distance requirement for sewage treatment system components from areas with recorded easements. Tina Childers seconded the motion. Motion passed by unanimous voice vote.

DIVISION REPORTS

Environmental Health Report

Mrs. Moresea provided a written report to the Board. The first ServSafe class was held with 17 participants and all 17 passed the test. The class will be offered every other month going forward. Breanna Boudinot passed her registered sanitarian test and is officially a Registered Environmental Health Specialist.

Nursing Report

Gale Neville, Nursing Director, provided a written report to the Board. Mrs. Neville provided statistics on the Community Health Worker program. There were 28 referrals, 10 of those outside of the hub and one individual referred themselves. Twenty-nine services were billed in March. The Newborn Home Visiting program continues to have low activity with 3 referrals received last month. There is one active TB case. The immunization vaccination program should see an increase in services in April with kindergarten registration starting. There was discussion regarding measles cases in Ohio. General education regarding the measles has been shared on the FCHD website.

WIC Report

Mary Smith, WIC Director, provided a written report to the Board. The state WIC Management Evaluation took place at the beginning of April; there were no corrective actions. The WIC clinic in Pickerington is expanding to 4 days per week. Ms. Smith is looking at new ways to reach out to participants that do not show up for their appointments.

Planning and Promotion Report

Baylie Blevins, Health Promotion Director, provided a written report to the Board. 125 kids are signed up for swimming lessons under the Drowning Prevention Grant. We received three notice of awards this past month, including Integrated Harm Reduction, NEHA-FDA Retail Flexible Funding Model Grant Program and a bike helmet grant. We also received a \$1000 stipend for the Ohio Buckeye Buckles program (car seat program). Mrs. Blevins submitted 3 grant applications in March and is working on 4 grant applications to be submitted in April. The PHAB application was submitted and approved on March 31st, documents will be due at the end of October. Mrs. Blevins discussed the CHA survey process and recognized the 4-year anniversary of the MRC volunteer group. Public Health Week is this week, and the employee committee has had fun celebrations prepared for staff all week. Brian Oliver asked Mrs. Blevins to send out a weekly email to board members sharing the events FCHD is participating in.

Health Commissioner's Report

Joe Ebel, Health Commissioner, provided a written report to the Board. Mr. Ebel discussed the notice received on March 25th, cutting the Enhanced Operations (EO) grant funding as of March 24th. The EO final expenditure report was submitted on April 4th. There is an ongoing lawsuit that could potentially re-open the grant. Brian Oliver stated we are not in the business to cut staff. Our vacant nurse position is paused for now. There were 9 members that attended the DAC meeting. The Lancaster Mayor and Safety Service Director attended the DAC meeting as well. Next year we will try to contact DAC members individually, before the meeting, to encourage attendance. Mr. Ebel spoke about the Ohio Township Association meeting and the

County Commissioner's meeting he recently attended. Overdose and suicide stats were included in his board report. There was discussion about the state budget.

FINANCIAL REPORTS AND BILLS

Jamie Ehorn, Administrative Services Director provided financial reports and a bill list to the Board for approval.

Tina Childers made a motion to approve the financial report and bill list. Dr. Michele Morrone seconded the motion. Motion passed by unanimous voice vote.

Resolution 2025-05 Cash Advance from the general fund to the Bioterrorism Fund in the amount of \$125,885 was presented to the board for approval.

Tina Childers made a motion to approve Resolution 2025-05, Dr. Michele Morrone seconded the motion. Motion passed by unanimous voice vote.

MEDICAL DIRECTOR COMMENTS:

Dr. Steven Kapetansky spoke about measles and is encouraging vaccination. He passed out notes from the Medical Directors weekly meeting.

BOARD MEMBER COMMENTS AND OTHER BUSINESS:

Dr. Michele Morrone thanked Brian Oliver for his service as Board President.

NEXT BOARD MEETING: May 14, 2025, at 4:00 p.m.

LOCATION: Fairfield County Health Department, 1550 Sheridan Drive, Ste. 100, Lancaster

ADJOURN The Board of Health Meeting adjourned on a motion by Tina Childers. Dr. Michele Morrone seconded the motion at 5:03 p.m. Motion passed.

Approved:

Signature and date on file _____ Date: _____ Brian Oliver, Board President

Signature and date on file _____ Date: _____ R. Joseph Ebel, Health Commissioner