



Fairfield County Health Department

R. Joseph Ebel RS, MS, MBA
Health Commissioner

BOARD OF HEALTH RECORD OF PROCEEDINGS

Fairfield County Health Department
Minutes of the Board of Health
July 9, 2025, at 4:00 p.m.

MEETING LOCATION: Fairfield County Health Department (FCHD), 1550 Sheridan Dr., Ste. 100, Lancaster

The meeting was called to order by Dr. Michele Morrone at 4:00 p.m.

Board Members Present

Brian Oliver
Dr. Michele Morrone
Tina Childers
Tina Anderson

Board Members Absent

Dr. Allen Shaw

STAFF PRESENT

Joe Ebel, Health Commissioner; Rachel Moresea, Environmental Health Director; Mary Smith, WIC Director; Baylie Blevins, Health Promotion and Planning Director; Jamie Ehorn, Administrative Services Director; Gale Neville, Nursing Director; Dr. Steven Kapetansky, Medical Director;

OTHERS PRESENT

N/A

A quorum was established. The meeting began with the Pledge of Allegiance.

PUBLIC COMMENTS

N/A

APPROVAL OF MINUTES

The meeting minutes from the board meeting on June 11, 2025, were presented for approval. Brian Oliver made a motion to approve the minutes, Tina Childers seconded. The minutes were approved by unanimous voice vote.

FEATURED PRESENTATION

Rachel Moresea presented on the FCHD Rabies Program. The following items were discussed:

- What is Rabies
- How is Rabies Spread
- What it does to the Body
- Rabies Symptoms
- Prevention and Treatment
- Fairfield County Rabies Program
- Rabies and Domestic Animals
- FCHD Investigation Procedures
- Animal Bite Procedure

HEARINGS & VARIANCES

A proposed fee schedule was provided for review. This is the 1st Reading of Environmental Health Fee Schedule. A notice will go out to the public tomorrow announcing that a hearing regarding the fees will be held at the board meeting in August. Most food fees are increasing by approximately 5%. Other fee increases include re-inspection fees, water sample fees and a few others. Vital statistics burial permit fee increased based on the new state budget.

DIVISION REPORTS

Environmental Health Report

Mrs. Moresea provided a written report to the Board. Nuisance actions and next step updates will be provided at the next meeting. Kelsey Nein passed her Registered Environmental Health Specialist test. Emily Swope, Intern, will be updating SOP's (standard 4) as her project for the RFFE grant.

Nursing Report

Gale Neville, Nursing Director, provided a written report to the Board. Mrs. Neville is continuing to work with the Community Health Center on partnering to meet the needs of county residents. Landon Spangler obtained her Community Health Worker license. Help Me Grow visits have picked up; Our Help Me Grow nurse had 3 visits last week and another 3 are scheduled for this week.

WIC Report

Mary Smith, WIC Director, provided a written report to the Board. There was a slight increase in appointments at both locations in June. Caseload is still increasing.

Planning and Promotion Report

Baylie Blevins, Health Promotion Director, provided a written report to the Board. A draft version of the mid-year report was provided to the board for review and updates or changes should be submitted by next week. The report will be emailed to all our contact lists. We will be

working with the Lancaster Fire Department to create a Narcan leave behind program. The walk audit was completed, and it went very well. The Commissioners office and JFS participated. The Commissioners would like to see improvements put into their strategic plan related to the results of the walk audit. CHA responses are now up to 693. Mrs. Blevins has been working on levy projections for her current MPH classwork is willing to share her results with the board.

Health Commissioner's Report

Joe Ebel, Health Commissioner, provided a written report to the Board. The Governor vetoed several line items in the budget bill, specifically three are listed in Mr. Ebel's report. We are still waiting on some federal grant notice of awards for grants that have either already started or are supposed to start soon. The PHEP grant will currently be funded at 72% with hopes of receiving an additional 28% later in the grant year. Mr. Ebel attended the Township Association meeting last week. He provided an update and spoke about the loss of some grant funding. Mrs. Blevins stated that we received 95% of the Tobacco grant award. Mr. Ebel is interested in collaborating and sharing resources with Fairfield Medical Center in the future.

FINANCIAL REPORTS AND BILLS

Jamie Ehorn, Administrative Services Director provided financial reports and a bill list to the Board for approval. We are halfway through the year and we have received 60% of the budgeted revenue and spent 46% of budgeted expenses.

Tina Childers made a motion to approve the financial report and bill list. Tina Anderson seconded the motion. Motion passed by unanimous voice vote.

The draft 2024 audit report was provided to the board for review. There were no findings.

Out-of-State travel for Mackenzie Kaminski to attend NACCHO360 in Anaheim, CA on July 14-18. All expenses will be paid through a scholarship.

Tina Childers made a motion to approve the Out-of-State travel. Brian Oliver seconded the motion. Motion passed by unanimous voice vote.

PERSONNEL:

Madeline Cook, Communicable Disease Specialist, has reached the end of her probation period.

MEDICAL DIRECTOR COMMENTS:

Dr. Kapetansky. thanked Mrs. Neville for her communication with the Fairfield Community Health Center regarding TB cases moving forward.

BOARD MEMBER COMMENTS AND OTHER BUSINESS:

Dr. Michele Morrone congratulated Mrs. Moresea on completing her MPH.

Dr. Michele Morrone congratulated Mrs. Ehorn on a clean audit and her work on the financials.

Tina Childers mentioned that Berne Township is looking into implementing an annual septic inspection/dye test for short term rentals.

NEXT BOARD MEETING: August 13, 2025, at 4:00 p.m.

LOCATION: Fairfield County Health Department, 1550 Sheridan Drive, Ste. 100, Lancaster

ADJOURN The Board of Health Meeting adjourned on a motion by Tina Childers. Tina Anderson seconded the motion at 4:58 p.m. Motion passed.

Approved:

Signature and Date on file _____ Date: _____ Dr. Michele Morrone, Board President

Signature and Date on file _____ Date: _____ R. Joseph Ebel, Health Commissioner