



Fairfield County Health Department

R. Joseph Ebel RS, MS, MBA
Health Commissioner

BOARD OF HEALTH RECORD OF PROCEEDINGS

Fairfield County Health Department
Minutes of the Board of Health
September 10, 2025, at 4:00 p.m.

MEETING LOCATION: Fairfield County Health Department (FCHD), 1550 Sheridan Dr., Ste. 100, Lancaster

The meeting was called to order by Dr. Michele Morrone at 4:00 p.m.

Board Members Present

Brian Oliver
Dr. Michele Morrone
Dr. Allen Shaw
Tina Anderson

Board Members Absent

Tina Childers

STAFF PRESENT

Joe Ebel, Health Commissioner; Rachel Moresea, Environmental Health Director; Mary Smith, WIC Director; Baylie Blevins, Health Promotion and Planning Director; Jamie Ehorn, Administrative Services Director; Gale Neville, Nursing Director; Dr. Steven Kapetansky, Medical Director;

OTHERS PRESENT

Jevin Williams
William Hoy

A quorum was established. The meeting began with the Pledge of Allegiance.

PUBLIC COMMENTS

Jevin Williams discussed the determination letter he received from Fairfield County Health Department (FCHD) regarding the sewage nuisance of a neighbor's property on Pleasantview Drive. Mr. Williams is not in agreement with the determination in the letter. The Homeowner of the nuisance property has been provided with paperwork on the WPCLF grant which provides financial assistance to homeowners for improvements with surface and ground water quality.

William Hoy also voiced his concerns regarding the issues with the sewage nuisance property on Pleasantview Drive.

FCHD will continue to work on a solution for the issues at Pleasantview Drive.

APPROVAL OF MINUTES

The meeting minutes from the board meeting on August 13, 2025, were presented for approval. Brian Oliver made a motion to approve the minutes, Tina Anderson seconded. The minutes were approved by unanimous voice vote.

BOARD EDUCATION/FEATURED PRESENTATION:

Baylie Blevins presented on the Public Health Workforce Survey. The following items were discussed:

- Public Health Workforce Interests and Needs Survey (PHWINS) Overview
- Review of categories and results for FCHD
 - Demographics
 - Workforce Characteristics
 - Engagement & Satisfaction
 - Staying & Leaving
 - Workplace Well-being
 - Training
 - Flexibility & Benefits
 - Community Engagement
- Recommendations
- Summary

A link to the data was provided in the presentation packet and it has an option to compare FCHD data with other local health departments in Ohio.

HEARINGS & VARIANCES

Resolution 2025-10: 3rd and Final Reading and Adoption of Environmental Health Fee Schedule.

Brian Oliver made a motion to approve resolution 2025-10: Adoption of the Environmental Health Fee Schedule with an effective date of October 1, 2025. Dr. Allen Shaw seconded the motion. The motion passed by unanimous voice vote.

DIVISION REPORTS

Environmental Health Report

Mrs. Moresea provided a written report to the Board. Shannon Jones was provided with resources and was given 30 days to clean up her property.

The homeowner of 6740 Sharp Rd. needs assistance with shingle removal. Mrs. Moresea will reach out to Berne Township trustees to see they can assist the homeowner.

Nursing Report

Gale Neville, Nursing Director, provided a written report to the Board. Mrs. Neville discussed the partnership with the Fairfield Community Health Center to assist with immigrant investigation workups for TB clients coming into the country.

WIC Report

Mary Smith, WIC Director, provided a written report to the Board. Tammee Kaminski's probationary period is ending in September. She has been doing a great job in Pickerington. Shannon Mentzer, public health nurse, won the 2025 FCHD Breastfeeding Champion Quiz.

Planning and Promotion Report

Baylie Blevins, Health Promotion Director, provided a written report to the Board. She and her team have been working with Fairfield County Public Transit to provide education and (potentially) car seats to the transit drivers. The Cribs for Kids program will be providing a continuation of the current grant and a renewal for the FY26 grant. We are no longer carrying Covid test kits. The CHA will be available soon.

Health Commissioner's Report

Joe Ebel, Health Commissioner, provided a written report to the Board. Mr. Ebel has been updating the 2026 budget numbers. There are still a few unknowns regarding grants, but right now we are approximately \$21k in the red. He is also starting to look at the 2027 budget numbers.

Mr. Ebel brought up some results determined in the PHWINS:

- 1). Employee dissatisfaction with pay.
- 2). 8-9 employees were planning to leave employment with FCHD within 12 months of the survey.

The old generator is still not working properly. Cummins is coming tomorrow to repair it. Mr. Ebel sent a letter to Ohio Department of Health (ODH) regarding the sewage nuisance on Pleasantview Drive and their interpretation of the code. No response has been received. The board would like a response from ODH prior to the next board meeting.

FINANCIAL REPORTS AND BILLS

Jamie Ehorn, Administrative Services Director provided financial reports and a bill list to the Board for approval. We are 67% of the way through the year and we have received 77% of the budgeted revenue and spent 56% of budgeted expenses. The 2nd half payment from the Townships and Villages was received in August. The state performed a desk audit on the 2024 audit completed by Perry & Associates and found the report acceptable and required no modifications.

Mrs. Ehorn presented resolution 2025-11, appropriating unappropriated monies for various accounts.

Brian Oliver made a motion to approve the financial report, bill list and Resolution 2025-11. Dr. Allen Shaw seconded the motion. Motion passed by unanimous voice vote. Both approvals.

PERSONNEL:

A Food Service employee will be going on medical leave in early November/December. A plan is being put in place for coverage during that time.

MEDICAL DIRECTOR COMMENTS:

None

BOARD MEMBER COMMENTS AND OTHER BUSINESS:

The evaluation for Mr. Ebel by the board is to be completed by November 1st. The evaluation process will start in October.

NEXT BOARD MEETING: October 8, 2025, at 4:00 p.m.

LOCATION: Fairfield County Health Department, 1550 Sheridan Drive, Ste. 100, Lancaster

ADJOURN The Board of Health Meeting adjourned on a motion by Tina Anderson. Brian Oliver seconded the motion at 5:16 p.m. Motion passed.

Approved:

Signature and date on file _____ Date: _____ Dr. Michele Morrone, Board President

Signature and date on file _____ Date: _____ R. Joseph Ebel, Health Commissioner